Being cybersmart is an important issue for young children. By the time young children arrive at school many are already online or using digital technologies. They visit their favourite websites, play games and use social media or apps such as ABCkids or Club Penguin.

**Our School Commitment**

*Roxburgh Homestead Primary School* recognises all students have the right to learn and the right to feel safe and this extends to our students being responsible users of digital technologies. It is important that our students uphold the school’s values of **RESPECT, HONESTY, PRIDE** and **SUCCESS** in their online community as well as their school community. We believe that explicitly teaching students about safe and responsible online behaviours is essential, and is best taught in partnership with parents/guardians. We request that parents/guardians work with us and encourage this behaviour at home.

Twenty-first century students spend increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest learning benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

At *Roxburgh Homestead Primary School* we:

- support the rights of all members of the school community to engage in and promote a safe, inclusive and supportive learning environment
- have an eSmart Guideline that clearly states our school’s values – **RESPECT, HONESTY, PRIDE** and **SUCCESS** - and the expected standards of student behaviour, including actions and consequences for inappropriate behaviour
- educate our students to be safe and responsible users of digital technologies
- support students in developing their digital literacy skills
- raise our students’ awareness of issues such as online privacy and intellectual property including copyright
- supervise students when using digital technologies for educational purposes
- use mobile technologies for educational purposes including but not limited to cameras, devices, podcasts, video recordings, audio recordings or photos
- provide a filtered internet service but acknowledge that full protection from inappropriate content can never be guaranteed
- respond to issues or incidents that have the potential to impact on the wellbeing of our students
- know that some online activities are illegal and as such we are required to report this to the police
- support parents/guardians to understand the importance of safe and responsible use of digital technologies, the potential issues that surround their use and strategies that they can implement at home to support their child
- provide parents/guardians with a copy of this agreement
- Complete the Budd:e Cybersafety Program with all students.
Prep to Year 2 Student Agreement

When I use digital technologies I will:

Be a safe and responsible online citizen.

This means:

• Being respectful with what I say or do online.
• Encourage others to be safe and responsible with what they say and do online.

Tell a trusted adult if something online makes me feel unsafe.

This means:

• Telling a trusted adult if I see something that makes me feel unsafe
• Telling a trusted adult if I see someone else doing something online that makes me feel unsafe.
• Telling a trusted adult if I see someone else who feels unsafe because of something they have seen online.

Be responsible and take care of the digital devices that I use.

This means:

• Use computers and the Internet to support my learning.
• Be responsible and take care of the digital devices that I use.
• Make smart decisions about the digital footprint that I leave behind with photos, video and audio recordings.

Protect the privacy of myself and others.

This means:

• Only sharing my username and password with my teacher and/or parents.
• Respect the privacy of others – their password and username is for them to use only.
• Tell a trusted adult if I see someone using a username or password that isn’t their own.

Be responsible with the way that I use my own personal mobile device.

This means:

• Hand my mobile device to my teacher at the beginning of the day, and make sure it is on silent;
• Protect the privacy of myself and others and not share their information using my mobile device;
• Use my personal device during class tasks in a way that supports my learning;

Be responsible for the content that I create and share online.

This means:

• Ask people for their consent before I record them by taking photos, videos or recording their voice.
• Keep my personal information such as name, address, or school I attend private and to myself.
• Keep the personal information of others such as their name, address or school they attend, private.
• Tell a trusted adult if I feel uncomfortable or unsafe with information that has been shared about me online
• Tell a trusted adult if I see someone else who feels uncomfortable and unsafe about information that has been shared about them online.
To complete the eSmart Acceptable Use Agreement, you need to complete at least three examples of behaviours you will follow that will reflect the schools values – RESPECT, HONESTY, PRIDE and SUCCESS – in an online environment for each of the areas discussed.

When I use digital technologies I will:

1. Be a safe and responsible online citizen.

   This means that I will:
   
   • write nice things to other people
   • not make someone feel sad
   • ………………………………………………………………………………………………………………………………
   • ………………………………………………………………………………………………………………………………

2. Tell a trusted adult if something online makes me feel unsafe.

   This means that I will:
   
   • Turn the computer screen off if I feel unsafe and tell a teacher
   • Click the back button if I see content that makes me feel uncomfortable
   • ………………………………………………………………………………………………………………………………
   • ………………………………………………………………………………………………………………………………

3. Be responsible and take care of the digital devices that I use.

   This means that I will:
   
   • Shut down or log off devices when I am finished using them
   • If I notice something wrong with a device, report this to a trusted adult
   • ………………………………………………………………………………………………………………………………
   • ………………………………………………………………………………………………………………………………

4. Protect the privacy of myself and others.

   This means that I will:
   
   • not share my friends’ photo online

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• tell my teacher if someone is unkind to me

5. Be responsible for the way that I use my own personal mobile device

This means that I will:
• Hand it to my classroom teacher at the beginning of the day
• Only take photos or videos if I have been asked to by my teacher to complete a learning task

6. Be responsible for the content that I create and share online

This means that I will:
• If I know that saying something to someone would hurt their feelings, I won’t post this information online.
• Tell a trusted adult if something online about me makes me feel unsafe.

Student Signature: ___________________________________________ Date: ____________
Parent/Guardian Signature: _________________________________ Date: ____________