


Action and Agreement Record – School Council

Date:	22 July 2019	Time: 6.00pm	Duration: 1 hour (unless An extension is agreed to)	Location: RHPS Conference Room
Meeting Objective	School Council - As representatives of our school community, our purpose is to collectively work towards achieving our whole school goals.			
Attendees	Alex Mowat, Remco Burgers, Mediha Bayir, Ali Sahin, Jacqui McLellan, Abbey Berjawie, Zeynep Uzunomer, Narelle McCaffrey Julie Lowerson & Pat Lynch			
Apologies				

Actions and Agreements

No	What	Moved by	Seconded by	Person Responsible
Office Bearers - President – Jacqui McLellan, Vice President - Remco Burgers, Treasurer – N/A, Subcommittee members; Correspondence-Fundraising - Zeynep Uzunomer & Abbey Berjawie				
1	Welcome School Council acknowledges that we have a quorum to continue with this meeting Acceptance of minutes from previous meeting	Alex	Remco	Jacqui McLellan
2	Business from last meeting Acceptance of minutes from previous meeting <div style="text-align: center;">  SC Agenda 24.6.19.docx </div>	Medi	Narelle	Jacqui McLellan
3	Correspondence: Incoming - none Outgoing - none	Jacqui	Remco	Jacqui McLellan
5	Principal Report -PLC training for RHPS today – 8 members of staff attended the training, the training has 7 modules -Workforce planning has begun – we have asked staff to let the school know their intentions for 2020, this will support our workforce.	Remco	Ali	Julie Lowerson

	<p>-Parent Opinion Survey – personal invite the community to complete via COMPASS – look for themes</p> <p>-Staff opinion survey is open at the moment as well as well at the student survey</p> <p>-Sonya Seal update</p> <p>-LSL for 3 other teachers</p> <p>-Staff lounge update</p> <p>- Curriculum Day CUST / Dialogic Teaching reflection, watching teaching videos, reflecting through lenses.</p> <p>-Where to next with Dialogic Teaching</p> <p>-Architects visited our school</p> <p>-Language review – end of August. Completing a review on bilingual education at the moment for the Department.</p> <p>-Enrolments 47 Foundation students – the advertisement drive has been successful so far</p> <p>-Discussion about DNB and enrolments</p>			
6	<p>Curriculum Update</p> <p>Dialogic Teaching, 21C, dialogic observations, PDPs, community curriculum overviews & school website (images of our 21 century learning space, pictures of learning environments, possible 3D views, Roxy News added)</p>	Jacqui	Narelle	Alex
7	<p>Excursions and Incursions:</p> <p>Grade 4 Excursion to Melbourne Museum – approved via email</p> <p>Cancellation of grade 2 excursion to Ricket’s Point altered to an incursion - Mrs. Sargood goes to school</p> <p>Upcoming Reminders</p> <ul style="list-style-type: none"> - Careers Day 29th July - Roxy’s Got Talent 2nd August - No Pens Day 1st August <p>Student Lead Conference</p> <p>Altered School Day September 4th</p>	Pat	Jacqui	Pat

	Curriculum Day <ul style="list-style-type: none"> 4th November 			
8	Finance: (Not to be taken off) <ul style="list-style-type: none"> Balance Sheet Balance Sheet specific period Operating Statement Bank Account Movements Cash Payments Report Cash Receipts Report Cash Flow Statement Annual Sub program budget Annual Program Budget Variance Family Credit notes Sundry Debtors Sundry Credit Notes Bank reconciliations Cancel Receipts Cancelled payments Journal Report Invoices Awaiting Payment Program Transaction History Specific Period Sub program transaction history specific period SRP Budget Management Purchasing Card Statement Finance reports to be accepted and the accounts listed as paid to be approved	Remco	Jacqui	Jacqui McLellan / Julie Lowerson
8a	The presentation of June financial reports Sent via email on 16/7/2019 Jacqui to sign reports – signed 22/07/2019	Narelle	Medi	Julie

9	Fundraising: Decision on the funds from Mother's Day Stall Father's Day and Special Person's Day 29 th & 30 th of August Monies raised will be pooled from both stalls, proceeds to go a decision by school council. Consideration for Teacher Appreciation day Footy Colours Day Special Canteen Days – Purpose and connection to learning for future consideration	Narelle	Zeynep	Jacqui McLellan / Zeynep Uzunomer / Abbey
10	Maintenance Report: Pat to present Staff Lounge works soon to be completed – last of our big spends Boundary fences to be fixed Tools left around the school	Alex	Remco	Jacqui McLellan / Pat
12	Scheduled date for next meeting: Monday - 26th August			
	Meeting closed:			
Special Note: If you are unable to attend a School Council Meeting it is essential that you contact the school (Phone 9305 1688) on the day of the meeting before 12 noon . This will enable us to cancel the meeting if we cannot make a quorum.				