

Action and Agreement Record – School Council

Date:	26 August 2019	Time: 6.00pm	Duration:	Location: RHPS Conference Room
Meeting Objective	School Council - As representatives of our school community, our purpose is to collectively work towards achieving our whole school goals.			
Attendees	Remco Burgers, Mediha Bayir, Jacqui McLellan, Abbey Berjawie, Zeynep Uzunomer, Narelle McCaffrey, Julie Lowerson, Matthew Markmann			
Apologies	Pat Lynch, Alex Mowat, Ali Sahin,			

Actions and Agreements

No	What	Moved by	Seconded by	Person Responsible
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Office Bearers - President – Jacqui McLellan, Vice President - Remco Burgers, Treasurer – N/A, Subcommittee members; Correspondence-Fundraising - Zeynep Uzunomer & Abbey Berjawie

1	Welcome School Council acknowledges that we have a quorum to continue with this meeting Acceptance of minutes from previous meeting			Jacqui McLellan
2	Business from last meeting Acceptance of minutes from previous meeting Jacqui moved to accept the minutes from previous meeting. Remco seconded the minutes. Matthew to take meeting minutes.			Jacqui McLellan
3	Correspondence: Incoming - Nil Outgoing - Nil			Jacqui McLellan
5	Principal Report Areas we are proud of; <ul style="list-style-type: none"> - educators visiting the school – approximately 6. Visited foundation classes and planning blocks. Provided specific feedback and acknowledged the good work RHPS is doing 			Julie Lowerson

	<p>Professional learning communities – leaders from the school have been attending professional learning sessions. Learning about the inquiry cycle and upskilling teacher practice.</p> <p>Staff and workforce planning</p> <ul style="list-style-type: none"> - Pat will be back on the 4th September. - Jenny Van Vliet returning to school on Wednesday 28th - Resignation has been received from Nicole Baillargeon. - Staff members on family leave have until 1st October to notify the school of intentions for 2020. - Julie will be on long service leave from 12th September <p>Language review has been placed on hold due to large amount of initiatives being undertaken by the school. Will be reviewed again in 2020.</p> <p>Stephanie Taylor has created a ‘welcome crew’ consisting of students who greet families when they arrive at school. Has been received very well by the community.</p>			
6	<p>Curriculum Update Dialogic Inquiry, 21C, dialogic observations, community curriculum overviews, review into LOTE curriculum Matt Markmann gave and outline of the work taking place in 21C</p> <p>Solar Scarecrows – Year 3 students creating scarecrows using renewable energy source and upcycling old items.</p> <p>Drone Project – Year 5 students took existing drone technology and repurposed it to solve a problem in the community. Students designed components and 3D printed them.</p> <p>Sphero Games – Year 4 students looked at the Tokyo Olympic games and redesigned an event for robots to compete in. Students followed the engineering design process.</p>			Alex
7	<p>Excursions and Incursions: Grade 5 Science Excursion to Strathmore Secondary School 3rd and 4th of September</p> <p>Upcoming Reminders Science Week 26th August</p>			

	<p>Science Fair Thursday 29th August 5-7pm Grade 5/6 Camp 11 - 13 September</p> <p><u>Student Led Conferences</u></p> <ul style="list-style-type: none"> • Altered School Day 4th September <p><u>Curriculum Days</u></p> <ul style="list-style-type: none"> • 4th November 			
8	<p>Finance: (Not to be taken off)</p> <ul style="list-style-type: none"> • Balance Sheet • Balance Sheet specific period • Operating Statement • Bank Account Movements • Cash Payments Report • Cash Receipts Report • Cash Flow Statement • Annual Sub program budget • Annual Program Budget Variance • Family Credit notes • Sundry Debtors • Sundry Credit Notes • Bank reconciliations • Cancel Receipts • Cancelled payments • Journal Report • Invoices Awaiting Payment • Program Transaction History Specific Period • Sub program transaction history specific period • SRP Budget Management • Purchasing Card Statement <p>Finance reports to be accepted and the accounts listed as paid to be approved</p>			<p>Jacqui McLellan / Julie Lowerson</p>

8a	<p>The presentation of July financial reports</p> <p>Sent via email on 1/8/2019</p> <p>Jacqui signed reports</p>			Julie
9	<p>Fundraising: Decision on the funds from Mother's Day Stall – possible lunchtime activities, classes, dancing etc.</p> <p>School council has decided to construct a 'fundraising goals' checklist and to be finalised at next meeting.</p> <p>Father's Day is organised and prepared. Thanks to all those involved!</p>			Jacqui McLellan / Zeynep Uzunomer / Abbey
10	<p>Maintenance Report: None Johnny has completed beautification work around the school.</p> <p>Shade cover over year ¾ playground to be repaired.</p>			
12	<p>Scheduled date for next meeting: 21st October</p>			Jacqui McLellan
	<p>Meeting closed: 7:22pm</p>			
<p>Special Note: If you are unable to attend a School Council Meeting it is essential that you contact the school (Phone 9305 1688) on the day of the meeting before 12 noon. This will enable us to cancel the meeting if we cannot make a quorum.</p>				