

Action and Agreement Record – School Council

Date:	18 May	Time: 5.00pm	Duration:	Location: RHPS WebEx
Meeting Objective	School Council - As representatives of our school community, our purpose is to collectively work towards achieving our whole school goals.			
Attendees	Teresa Stone, Alex Mowat, Jacqui McLellan, Abbey Berjawie, Narelle McCaffrey, Kristy Burrows Mediha Bayir and Ali Sahin			
	GUEST: N/A			
Apologies	Pat Lynch, Zeynep Uzunomer			

Actions and Agreements				
No	What	Moved by	Seconded by	Person Responsible
1	Welcome from School Council President Welcome from Principal	Jacqui	Narelle	Teresa and Jacqui
2	Business arising from last meeting minutes Move to Accept minutes from previous meeting	Narelle	Ali	Jacqui
3	Reports Principals report Move that the Principals report be endorsed as tabled	Narelle	Abbey	Teresa
4	Reports Finance <div style="border: 1px solid black; padding: 5px;"> Finance: (Not to be taken off) <ul style="list-style-type: none"> Balance Sheet Balance Sheet specific period Operating Statement Bank Account Movements Cash Payments Report Cash Receipts Report Cash Flow Statement </div>	Jacqui	Kristy	Teresa

<ul style="list-style-type: none"> • Annual Sub program budget • Annual Program Budget Variance • Family Credit notes • Sundry Debtors • Sundry Credit Notes • Bank reconciliations • Cancel Receipts • Cancelled payments • Journal Report • Invoices Awaiting Payment • Program Transaction History Specific Period • Sub program transaction history specific period • SRP Budget Management • Purchasing Card Statement 				
<ul style="list-style-type: none"> • Fundraising • Budget adjustment 	Abbey	Medi		
<p>Educational Policy and Accountability</p> <ul style="list-style-type: none"> • Schedule of discussions • Reporting Semester 1 	Jacqui	Kristy	Alex	

	<p>Environment</p> <ul style="list-style-type: none"> • Project updates-extra cleaning • Canteen 	Medi	Ali	Teresa
	<p>Student transition back to face to face P-2 next week 3-6 the week after next Information to come out via COMPASS Thursday 21 May</p> <p>Considerations Social distancing Student Wellbeing Staggered Finishes Lateness process Exit and entry gates Special needs students and transition</p> <p>Feedback from Remote Home Learning Parent connection to classroom should continue this supports parents to consolidate student learning. Balance between face to face teaching and online learning Moving to cumulative reporting</p>	Ali	Narelle	Teresa
	<p>Correspondence: Incoming Outgoing</p> <ul style="list-style-type: none"> • No Correspondence in or out <p>Move that correspondence incoming and outgoing be accepted</p>			Jacqui
	<p>Scheduled date for next meeting: 15/6/2020 at 5:00pm</p>			Jacqui

	Meeting closed:			
Special Note: If you are unable to attend a School Council Meeting it is essential that you contact the school (Phone 9305 1688) on the day of the meeting before 12 noon . This will enable us to cancel the meeting if we cannot make a quorum.				